

May 30, 2024

To, **The Bombay Stock Exchange Limited,** PJ Towers, Dalal Street Mumbai- 400 001

To, The Calcutta Stock Exchange Limited 7, Lyons Range, Kolkata- 700 001

Dear Sirs.

Sub: Annual Secretarial Compliance Report under Regulation 24A for the financial year ended 31st March, 2024

Ref.: Script Code: BSE-540135; CSE: 011278

Pursuant to Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 please find enclosed Annual Secretarial Compliance Report for the year ended March 31, 2024 issued by Mr. Akhil Agarwal, Practicing Company Secretary.

Kindly acknowledge the receipt and take the same on record.

Thanking you,

Yours faithfully

For ARC FINANCE LTD

Asis Barerjee

Asis Banerjee

Director

Din No: 05273668

Encl: As stated above



Akhil Agarwal, B.Com, ACS

506/1, Grand Trunk Road, 2nd Floor Howrah (South) - 711 101, INDIA

SECRETARIAL COMPLIANCE REPORT of ARC FINANCE LIMITED FOR THE FINANCIAL YEAR ENDED 31st MARCH, 2024

I, Akhil Agarwal Practicing Company Secretary have examined:

- (a) All the documents and records made available to us and explanation provided by **ARC FINANCE LIMITED** ("the listed entity"),
- (b) The filings/ submissions made by the listed entity to the stock exchanges,
- (c) Website of the listed entity,
- (d) Any other document/ filing, as may be relevant, which has been relied upon to make this certification, for the year ended 31st MARCH, 2024 ("Review Period") in respect of compliance with the provisions of:
 - (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
 - (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made there under and the Regulations, circulars, guidelines issued there under by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued there under, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; Not Applicable to the Company during the Review Period;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; Not Applicable to the Company during the Review Period;
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021; Not Applicable to the Company during the Review Period;
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; Not Applicable to the Company during the Review Period:

- (g) Securities and Exchange Board of India (Issue and Listing of Non- Convertible Shares) Regulations, 2021; Not Applicable to the Company during the Review Period;
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

Based on the above examination, I hereby report that, during the Review Period the compliance status of the listed entity is appended as below:

Sr. No.	<u>Particulars</u>	Compliance Status (Yes/No/NA)	Observations/Re marks made by PCS
1.	Secretarial Standards:	Yes	
	The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI)		
2.	 Adoption and timely updation of the Policies: All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entities All the policies are in conformity with SEBI Regulations and has been reviewed & timely updated as per the regulations/circulars/guidelines issued by SEBI 	Yes	
3.	 Maintenance and disclosures on Website: The Listed entity is maintaining a functional website Timely dissemination of the documents/ information under a separate section on the website Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s)/ section of the website 	Yes	
4.	Disqualification of Director: None of the Director of the Company are disqualified under Section 164 of Companies Act, 2013	Yes	
5.	To examine details related to Subsidiaries of listed entities: (a) Identification of material subsidiary companies (b) Requirements with respect to disclosure of material as wellas other subsidiaries	NA	Company do not have any Subsidiary
6.	Preservation of Documents: The listed entity is preserving and maintaining records asprescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.	Yes	

7.	Performance Evaluation:	Yes	
	The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year as prescribed in SEBI Regulations		
8.	Related Party Transactions:	Yes	
	 (a) The listed entity has obtained prior approval of AuditCommittee for all Related party transactions (b) In case no prior approval obtained, the listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit committee 		
9.	Disclosure of events or information:	Yes	
	The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.		
10.	Prohibition of Insider Trading:	Yes	- American
	The listed entity is in compliance with Regulation 3(5) & 3(6)SEBI (Prohibition of Insider Trading) Regulations, 2015		
11.	Actions taken by SEBI or Stock Exchange(s), if any:	Yes	1. Reg 23(9) for
	Actions taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued bySEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued		second half year ended March 2023 has been submitted late.
	thereunder		2. Reg 6(1) for Dec 2023 has been complied late.
12.	Additional Non-compliances, if any:	No	
	No additional non-compliance observed for all SEBI regulation/circular/guidance note etc.		

Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMDI/114/2019 dated 18th October, 2019:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations / Remarks by PCS
			7 BAAA
1	Compliances with the following conditions whi	le appointing/re-appointing an a	uditor
	i. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued	PGAR	No such events took place

the limited review audit report for such quarter; or ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review audit report for such quarter as well as the next quarter; or iii. If the auditor has signed the limited review audit report for the first three quarters of a financial year, the auditor before such resignation, has issued the limited review audit report for the last quarter of such financial year as well as the audit report for such financial year as well as the audit report for such financial year as well as the audit report for such financial year as well as the audit committee: a. In case of any concerns by Auditor with respect to the listed entity/fix material subsidiary to the Audit Committee: a. In case of any concern with the management of the listed entity /material subsidiary such as non-availability of information / non-cooperation by the management which has hampered the audit process, the auditor has approached the Chairman of the Audit Committee of the listed entity and the Audit Committee of the listed e				
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	accordance with the Standards of Auditing as specified by ICAI / NFRA, in case where the		
	listed entity / its material subsidiary has not provided information as required by the	NA	No such events took place
	auditor		
3	The listed entity / its material subsidiary has obtained information from the Auditor upon resignation, in the format as specified in	NA	No such events took place
	Annexure- A in SEBI Circular CIR/		

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued there under, <u>except</u> in respect of matters specified below:-

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				Managing			an MD and/or			Managing	
				Director Mr.			CEO. Hence, you			Director Mr.	
				Virendra			are requested to			Virendra Kumar	
				Kumar Soni			clarify on the			Soni w.e.f.	- 1
				w.e.f.			appointment of			09/11/2023. The	
	No.			09/11/2023.			key managerial	4.		Company has	
			1.00	The Company			personnel viz.			adopted the	
				has adopted			MD/ CEO/			appointment of	
				the			Manager as per			Mr. Virendra	, i
				appointment of			the Section 203			Kumar Soni as	
				Mr. Virendra			(1)(i) of the			Managing	
1				Kumar Soni as			Companies Act,			Director.	
1				Managing	:		2013 for the				
	٠			Director.			period ended	13.			
			11 15				June 2023				
	4	Reg	17	The Company	BS	Discrep	According to	٠.	Company has	The Company	
				has appointed	Ε	ancy	Section 203 of	2	taken	has appointed	
				Mr. Virendra			Companies Act,		necessary	Mr. Virendra	
				Kumar Soni as	1.	. 3	2013, Company's		action to	Kumar Soni as	
				Whole-time			Board must have		comply.	Whole-time	
				Director of the	-		an MD and/or			Director of the	
ŀ				Company w.e.f.			CEO. Hence, you			Company w.e.f.	
				5th September,			are requested to			5th September,	
	.,			2023. Further,			clarify on the	4.1		2023. Further,	
				the Company			appointment of			the Company	
				after the			key managerial			after the	
1				Communicatio			personnel viz.			Communication	
				n module has			MD/ CEO/			module has	
				appointed Mr.			Manager as per	. 1		appointed Mr.	. 1
				Virendra			the Section 203			Virendra Kumar	
				Kumar Soni as			(1)(i) of the			Soni as	
		j.		Managing			Companies Act,			Managing	
				Director w.e.f.			2013 for the			Director w.e.f.	
				09/11/2023.			period ended			09/11/2023. The	
				The Company			Dec 2023			Company has	
١.			:	has also		i dise		1.41		also adopted the	
				adopted the	٠					appointment of	·. ·
1				appointment of	. 1			-275		Mr. Virendra	
				Mr. Virendra						Kumar Soni as	
1		•		Kumar Soni as						Managing	
				Managing						Director w.e.f.	
				Director w.e.f.				-		09/11/2023.	
L				09/11/2023.			(N) 444	23			· · ·

Membership No A 35073 KOLKATA

(b) The listed entity has taken the following actions to comply with the observations made in previous reports:

S	Complian	Reg	Douletions	Acti	T	Details of Viola	Fine	Observat	Manag
r.	ce	ul	Deviations	on	Туре	tion	Amo	ions/Rem	ement
N	Requirem	atio		Tak	of		unt	arks of	Response
0	ent	n/		en	Action	10 to 17 to 14	-	the	
•	(Regulatio	Circ		by				Practicin	
	ns/	ular			Advisor			g	
	circulars/	No.			y/Clarifi		1	Company	
	guidelines				cation/F		1	Secretary	
	including	1 2 1			in				
	specific				1				
1	clause)				e/Show				
					Cause				
					Notice/				
		100			Warnin				
1	Dag	22/01	The Common to be a	ncr	g, etc.	NA	47.700		
1	Reg	23(9)		BSE	Fine	March 2023	17,700		The Company
			paid the Fine					has taken	has paid the
1			dated 02.08.2023					necessary	Fine dated
			amounting to Rs.					action to	02.08.2023
			17,700					comply.	amounting to
_									Rs. 17,700
2	Reg	6(1)	The Company has	BSE	Fine	Dec 2023	31,860	Company	The Company
•			paid the Fine					has taken	has paid the
١			dated 30.03.2024					necessary	Fine dated
			amounting to Rs.					action to	30.03.2024
			31,860					comply.	amounting to
1			***************************************						Rs. 31,860
3	Reg	17	The Company after	BSE	Discrepa	According to		Company	The Company
			the		ncy	Section 203 of		has taken	after the
			Communication			Companies Act,		necessary	Communicati
١			module has also			2013, Company's		action to	on module
			appointed			Board must have		comply.	has also
			Managing Director			an MD and/or			appointed
			Mr. Virendra			CEO. Hence, you			Managing
1			Kumar Soni w.e.f.			are requested to			Director Mr.
			09/11/2023. The			clarify on the			Virendra
		V* - 12 - 1	Company has			appointment of			Kumar Soni
ŀ			adopted the		tray gail n	key managerial			w.e.f.
			appointment of			personnel viz.			09/11/2023.
			Mr. Virendra			MD/ CEO/	2 - 3		The Company
			Kumar Soni as			Manager as per			has adopted
			Managing		11 1 1 1 1 1 1 1 1 1	the Section 203			the
			Director.			(1)(i) of the			appointment
				unity)		Companies Act,			of Mr.
1						2013 for the	*		Virendra
						period ended June	1.1		Kumar Soni
						2023		-	as Managing
						,			Director.
-	Reg	17	The Company has	BSE	Discrepa	According to		Company	The Company
			appointed Mr.		ncy	Section 203 of		has taken	has
1	RW		Virendra Kumar	1.5		Companies Act,		necessary	
+-	1/2/		Soni as Whole-			2013, Company's		action to	appointed
	11 74 1 1001	2.0	Join as willoid	- 1	The second second	Loudy Company S		action to	Mr. Virendra
oe'	St3 /5/		time Director of			Board must have		comply	Kumar Can!
be.			time Director of the Company			Board must have an MD and/or		comply.	Kumar Soni as Whole-

September, 2023. Further, the Company after the Communication module has appointed Mr. Virendra Kumar Soni as Managing Director w.e.f. Company has also adopted the appointment of Mr. Virendra Kumar Soni as Managing Director w.e.f. 09/11/2023. Manager as per the Section 203 (1)(i) of the Communication on module company has also adopted the appointment of Mr. Virendra Kumar Soni as Managing Director w.e.f. 09/11/2023. Mr. Virendra Kumar Soni as Managing Director w.e.f. 09/11/2023. Mr. Virendra Kumar Soni as Managing Director w.e.f. 09/11/2023. The Company has also adopted the appointment of Mr. Virendra Kumar Soni as Managing Director w.e.f. 09/11/2023. The Company has also adopted the appointment of Mr. Virendra Kumar Soni as Managing Director w.e.f. 09/11/2023.							
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of Mr. Virendra Kumar Soni as Managing Director w.e.f.							
Virendra Kumar Soni as Managing Director w.e.f.						* * 45 cm - 1, 14 cm -	
Kumar Soni as Managing Director w.e.f.							
as Managing Director w.e.f.						1/10 P. S.	
Director w.e.f.							
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AKHIL AGARWAN

C P No.: 16313

UDIN No. A035073F000170551

Place: Howrah Date: 30.05.2024